

**Eddie Baza Calvo**  
Governor



**GENERAL SERVICES AGENCY**

(Ahensian Setbision Hinirat)  
Department of Administration

148 Route 1 Marine Drive, Piti, Guam 96915  
Tel: (671) 475-1707 Fax Nos: (671) 475-1727 / 475-1716

**Ray Tenorio**  
Lieutenant Governor

**Benita A. Mangiona**  
Director

**Anthony C. Blaz**  
Deputy Director

March 29, 2013

**MEMORANDUM**

**To:** Hon. Judith T. Won Pat  
Speaker, 32<sup>nd</sup> Guam Legislature

**From:** Chief Procurement Officer

**Subject:** Emergency Procurement – Certificate of Emergency

32-13-223  
Office of the Speaker  
Judith T. Won Pat, Ed. D.  
Date 3/29/13  
Time 5:30pm  
Received by HART

Buenas yan Hafa Adai! Pursuant to the 5GCA §5215: Emergency Procurement attached is a copy of the Certificate of Emergency enabling the Department of Public Health & Social Services (DPHSS) to procure the Elderly Nutrition Program, Congregate Meals (C1) and Home-Delivered Meals (C2) to ensure the continuation of Title II Nutrition Services.

If you have any questions, please do not hesitate to contact me at 475-1710/20.

CLAUDIA S. ACFALLE

attachment

2013 MAR 29 AM 8:08  
APR 01

**ACKNOWLEDGEMENT COPY**

RECEIVE BY Kant

DATE 3.29.13

0223



**EDDIE BAZA CALVO**  
GOVERNOR

**RAY TENORIO**  
LIEUTENANT GOVERNOR

GOVERNMENT OF GUAM  
**DEPARTMENT OF PUBLIC HEALTH AND SOCIAL SERVICES**  
*DIPATTAMTON SALUT PUPBLEKO YAN SETBISION SUSIAT*



**JAMES W. GILLAN**  
DIRECTOR

**LEO G. CASIL**  
DEPUTY DIRECTOR



MAR 28 2013

**MEMORANDUM**

**TO:** Honorable Eddie Baza Calvo, Governor of Guam  
**FROM:** Director, Department of Public Health and Social Services  
**SUBJECT:** Request to Revise Memorandum  
Re: Request for Approval for Emergency Procurement for the Elderly Nutrition Program, Congregate Meals (C1) and Home-Delivered Meals (C2)

*Buenas!* This is to revise the memorandum dated March 27 and received by Central Files on the same date with regards to the Emergency Procurement to ensure the continuation of Title III Nutrition Services more commonly referred to as the Elderly Nutrition Program (ENP), Congregate (C1) and Home-Delivered Meals (C2). Paragraph two of the memorandum stated that C1 of the ENP will provide approximately 731 seniors, however, this should now read 780 seniors; and C2 provides for approximately 1,144 homebound seniors, which will now read, 1,180 seniors, for a revised combined total of 1,960, instead of 1,875 as previously submitted.

Sonseramente,  
  
**JAMES W. GILLAN**  
Director

**APPROVED BY:**

**EDDIE BAZA CALVO**  
Governor of Guam

Dated: MAR 28 2013

Gm7  
11 5:17

cc: Claudia Acfalle, Chief Procurement Officer, General Services Agency

RECEIVED

CFD0313-1317



EDDIE BAZA CALVO  
GOVERNOR  
RAY TENORIO  
LIEUTENANT GOVERNOR

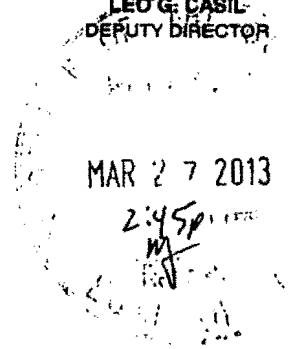
GOVERNMENT OF GUAM  
DEPARTMENT OF PUBLIC HEALTH AND SOCIAL SERVICES  
DIPATTAMENTON SALUT PUPBLEKO YAN SETBISION SUSIAT



JAMES W. GILLAN  
DIRECTOR  
LEO G. CASIL  
DEPUTY DIRECTOR



MAR 27 2013



MEMORANDUM

TO: Honorable Eddie Baza Calvo, Governor of Guam  
FROM: Director, Department of Public Health and Social Services  
SUBJECT: Request Approval for Emergency Procurement for the Elderly Nutrition Program, Congregate Meals (C1) and Home-Delivered Meals (C2)

**Buenas!** This is to request for your approval for Emergency Procurement to ensure the continuation of Title III Nutrition Services more commonly referred to as the Elderly Nutrition Program (ENP). Congregate (C1) and Home-Delivered Meals (C2) that are being provided by S.H. Enterprises, Inc. through an emergency procurement to expire on Friday, March 29, 2013.

The Elderly Nutrition Program ensures the provision of a hot, nutritious meal that provides a minimum of 33 and 1/3 percent of the current Recommended Dietary Allowance, as established by the Food and Nutrition Board of the National Academy of Sciences, National Research Council to seniors who access one of the 14 congregate meals sites or those who have been determined by our Case Management Services program to be homebound. The Congregate component or C1 of the ENP provides for approximately 731 seniors while the Home-Delivered component or C2 provides for approximately 1,144 homebound seniors, a combined total of approximately 1,875 seniors. For many seniors who access this meal service, this is perhaps the one balanced meal they will receive on any service day of this program.

The procurement of these services through an Emergency Procurement under 5 G.C.A. §5215 is necessary in order to avert a threat to the health, welfare and safety of our seniors who rely on this meal at either the 14 designated congregate sites or at their home.

The Department of Public Health and Social Services (DPH&SS), Division of Senior Citizens (DSC) is working with the General Services Agency (GSA) to procure these services through the Invitation for Bid (IFB) process. Attached is the announcement published in the Marianas Variety on March 22, 2013 (today), for IFB GSA-036-13 for ENP C1 which is found on page 15 and IFB GSA-059-13 for ENP C2 found on page 4.

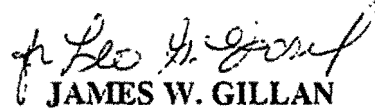
I certify under penalty of perjury that the facts stated herein are true and that this certificate of emergency is not being used solely for the purpose of avoidance of the provisions of Title 5, Guam Code Annotated, Chapter 5, the Guam Procurement law.

CFD0313-1317

Page 2 of 2  
Memorandum to Governor  
Request Approval for Emergency Procurement for the Elderly Nutrition Program, Congregate Meals (C1) and Home-Delivered Meals (C2)

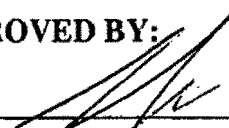
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Senseramente,

  
**JAMES W. GILLAN**  
Director

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**APPROVED BY:**

  
**EDDIE BAZA CALVO**  
Governor of Guam

Dated: **MAR 28 2013**

*cc: Claudia Acfalle, Chief Procurement Officer, General Services Agency*

Attachment

# Transmission Report

Date/Time  
Local ID 1

03-29-2013  
6714723589

05:54:24 p.m.

Transmit Header Text  
Local Name 1

OFC SPEAKER-GUAM LEGISLATURE

This document : Confirmed  
(reduced sample and details below)  
Document size : 8.5"x11"

671-475-1727

05:33:22 p.m. 03-29-2013 1/4

**Eddie Baze Calvo**  
Governor

# GSA

**GENERAL SERVICES AGENCY**

(Ahenslan Setebision Hinlat)  
Department of Administration

**Ray Tenorio**  
Lieutenant Governor

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148 Route 1 Marine Drive, PHL, Guam 96915  
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**Anthony C. Blaz**  
Deputy Director

March 29, 2013

## MEMORANDUM

To: Hon. Judith T. Won Pat  
Speaker, 32<sup>nd</sup> Guam Legislature

From: Chief Procurement Officer

Subject: Emergency Procurement - Certificate of Emergency

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If you have any questions, please do not hesitate to contact me at 475-1710/20.

  
CLAUDIA S. ALFALLE

attachment

**ACKNOWLEDGEMENT COPY**

RECEIVE BY Kant

DATE 3.29.13

**COMMITTED TO EXCELLENCE**

Total Pages Scanned : 1

Total Pages Confirmed : 1

No.	Job	Remote Station	Start Time	Duration	Pages	Line	Mode	Job Type	Results
001	335	671 472 4217	05:53:47 p.m. 03-29-2013	00:00:12	1/1	1	EC	HS	CP28800

### Abbreviations:

HS: Host send  
HR: Host receive  
WS: Waiting send

PL: Polled local  
PR: Polled remote  
MS: Mailbox save

MP: Mailbox print  
RP: Report  
FF: Fax Forward

CP: Completed  
FA: Fall  
TU: Terminated by user

TS: Terminated by system  
G3: Group 3  
EC: Error Correct